	TREATING A STUDENT OR VISITOR - LIFE THREATING
1.	Stay calm and DO NOT move the student unless there is danger of further injury.
	Give your name, telephone number, campus, room number and location of student.
	Describe the nature and severity of the medical emergency.
2.	Ask someone to dispatch a first aid/CPR-trained employee to the student.
3.	DO NOT give the student anything to eat or drink.
4.	When an ambulance arrives, request information as to which hospital the student will be taken to notify
	the parents.
5.	Give the ambulance driver the student's emergency numbers and parent/guardian name(s).
6.	If possible, assign a staff member to accompany a student to the hospital.
7.	Work with staff to complete DISTRICT "Confidential School Accident Report" which can be obtained at
	the main office and return to Site Administrator.
	TREATING A STUDENT OR VISITOR - NOT LIFE THREATING
1.	In case of a minor injury or illness, take the student to the campus office where the school Nurse or
	Designee will administer first aid, as required.
2.	Work with staff to complete DISTRICT "Confidential School Accident Report" which can be obtained at
	the main office and return to Site Administrator.
	TREATING A DISTRICT EMP